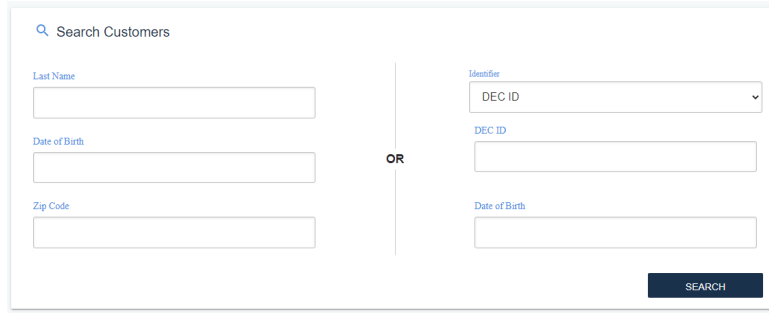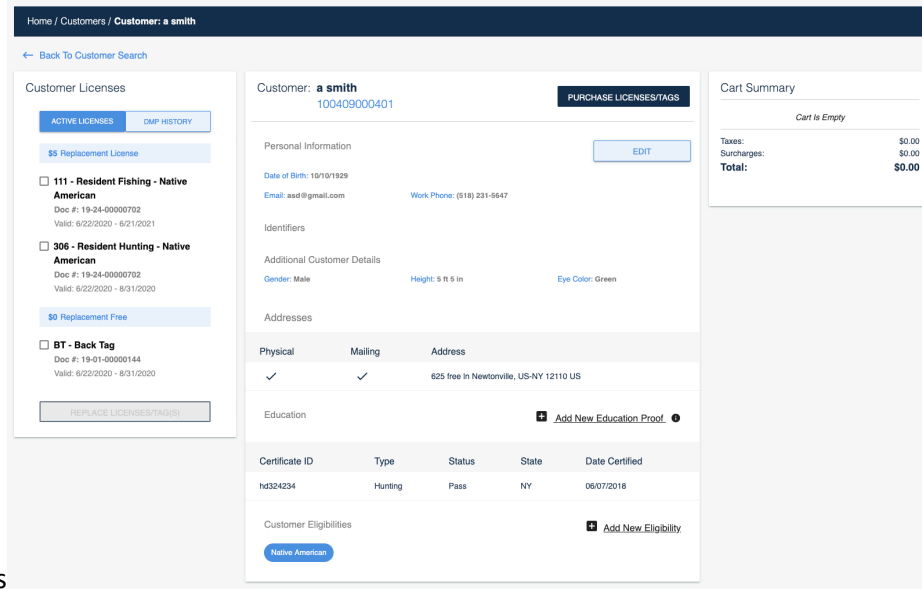# Test Print Instructions

1. After completing the course and printer setup you will notice that your application has been updated to allow for license sales.
2. If you are prompted with multiple locations, please select your location.
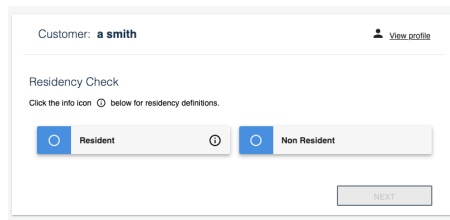

3. From the "Search Customers" page, pull up the following customer record:
   - Last Name: Customer
   - DOB: 01/01/1900
   - DEC ID: 999909000013
   - ZIP CODE: 10001
4. Once the customer record has been located select **PURCHASE LICENSES/TAGS**

5. Residency Check: Select **Resident** (and then pick any residency proof)

6. Click the Plus Sign (+) beside the **Vendor Test Print** product to add it to the cart
7. Confirm the item has been added under **Cart Summary**
8. Hit **CHECKOUT**
9. Select CASH as method of payment
10. Hit **CONFIRM AND PRINT LICENSE**
11. Confirm if license printed
     - If **YES** – your printer is set up, printed license can be shredded and discarded, you are all set to sell licenses June 29
     - If **NO**, please give the vendor support line a call at **866-933-2257**.